



# Village of Rosemary

Phone: 403 378-4246

Fax: 403 378-3144

**"In the Heart of the Irrigation District"**

Box 128 \* Rosemary, AB \* T0J 2W0

## Application for Subdivision Approval

File # \_\_\_\_\_

\_\_\_\_\_  
Date of receipt of completed form

Fees Submitted \_\_\_\_\_

THIS FORM IS TO BE COMPLETED IN FULL, WHEREVER APPLICABLE, BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.

### Name of Registered Owner of Land to be Subdivided: Mailing Address & Phone Number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### Authorized Person Acting on Behalf of the Registered Owner: Address & Phone Number:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### Legal Description & Area of Land to be Subdivided:

All/part of the \_\_\_\_\_ 1/4 Sec \_\_\_\_\_ Twp \_\_\_\_\_ Range \_\_\_\_\_ West of the \_\_\_\_\_ Meridian

Being all/part of Lot \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ COT No. \_\_\_\_\_

Area of the above parcel of land to be subdivided \_\_\_\_\_

Municipal Address (if applicable) \_\_\_\_\_

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**Location of Land to be Subdivided:**

- a) The land is situated in the municipality of \_\_\_\_\_
- b) Is the land situated immediately adjacent to the municipal boundary? Yes \_\_\_\_\_ No \_\_\_\_\_
- c) If "yes" the adjoining municipality is \_\_\_\_\_
- d) Is the land situated within 0.8 km of the right-of-way of a highway? Yes \_\_\_\_\_ No \_\_\_\_\_
- e) If "yes" the highway is No. \_\_\_\_\_ and the Secondary road is No. \_\_\_\_\_
- f) Is the land situated within 0.8 km of a river, stream, water course, lake, or other permanent body of water, or a canal or drainage ditch? Yes \_\_\_\_\_ No \_\_\_\_\_
- g) If "yes" state its name \_\_\_\_\_

=====

**Existing & Proposed Use of Land to be Subdivided:**

Describe:

- a) Existing Use of the Land \_\_\_\_\_
- b) Proposed Use of the Land \_\_\_\_\_
- c) The designated use of the land as classified under a land use bylaw or a zoning bylaw or a land use classification guide where applicable \_\_\_\_\_

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**Physical Characteristics of Land to be Subdivided:**

- a) Describe the nature of the topography of the land (flat, rolling, steep, mixed) \_\_\_\_\_  
\_\_\_\_\_
- b) Describe the nature of the vegetation and water on the land (brush, shrubs, tree stands, woodlots)  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
- c) Describe the type of soil on the land (sandy, loam, clay, etc.) \_\_\_\_\_  
\_\_\_\_\_

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**Existing Buildings on the Land Proposed to be Subdivided:**

Describe any buildings, historical or otherwise, and any structures on the land and whether they are to be demolished or removed. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
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**Water & Sewer Services:**

If the proposed subdivision is to be served by other than a water distribution system and a waste water collection system, describe the manner of providing water and sewage disposal. \_\_\_\_\_

\_\_\_\_\_

**Registered Owner or Person Acting on the Registered Owner's Behalf:**

I, \_\_\_\_\_ hereby certify that I am the

\_\_\_\_\_ Registered Owner

\_\_\_\_\_ Agent Authorized to act on behalf of the Registered Owner

And that the information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application for subdivision approval.

Address \_\_\_\_\_ (Signed) \_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_ Date \_\_\_\_\_

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**Additional Information to be Provided:**

1. Number of additional parcels being created \_\_\_\_\_

2. Size of parcels being created \_\_\_\_\_

3. Reasons for Subdivision \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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**Right of Entry:**

I hereby authorize the municipality and subdivision authority to enter my land for the purpose of conducting a site inspection in connection with this application for subdivision approval. This right is granted pursuant to the Municipal Government Act.

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Owner's Signature

*This information is being collected for the purpose of Subdivision and Development pursuant to the provisions of the Municipal Government Act and its regulations, and pursuant to Section 32 (c) of the Freedom of Information and Protection of Privacy Act, If you have any questions about the collection you may contact the VILLAGE OF ROSEMARY, F.O.I.P. Coordinator at 403-378-4246*

-----**DECISION**-----

## SUBDIVISION APPLICATION REQUIREMENTS

1. One (1) original application form, completed and signed as required
2. An application fee of \$300.00 plus \$75.00 per lot and a \$\_\_\_\_\_ endorsement fee, excluding parcels proposed as reserve or public utility lots.
3. One (1) copy of the current Certificate of Title for the land proposed for subdivision.
4. In the case of a subdivision proposal with not more than 2 lots, and no public roadways or reserve lots, a sketch plan consisting of the following:
  - a) the location, dimensions, and boundaries of the land to be subdivided;
  - b) the location, dimensions, and boundaries of each new lot to be created;
  - c) the accurate location of all buildings on the land, showing distances to proposed or existing property lines, and specifying those buildings, if any, to be removed;
  - d) the location of all rights-of way on or adjacent to the land that is the subject of the application;
  - e) the location of existing accesses and the location of proposed accesses to the parcels;
  - f) the use or uses proposed for the land that is the subject of the application.
5. in the case of a subdivision application involving more than 2 lots, a proposed plan of subdivision drawn by a Land Surveyor to a scale of not less than 1:2000, consisting of the following:
  - a) the location, dimensions, and boundaries of the land to be subdivides;
  - b) the land which the applicant wished to register in the Land Titles Office;
  - c) the location, dimension, and boundaries of each new lot to be created, the reserve land, if any, and all rights-of way and easements;
  - d) the accurate location of all buildings on the land, showing distances to proposed or existing property lines, and specifying those buildings, if any, to be removed;
  - e) the location of all rights-of way on or adjacent to the land that is the subject of the application;
  - f) the location of existing accesses and the location of proposed accesses to the parcels;
  - g) the use or uses proposed for the land that is the subject of the application.

Applications for subdivision approval must be complete and should be sent to:

Village of Rosemary  
Box 128  
Rosemary, AB T0J 2W0