

# VILLAGE OF ROSEMARY

**Regular Council Meeting**  
**Date: December 19, 2023 @ 6:00 pm**

**Place: VILLAGE OFFICE**  
**Rosemary, Alberta**

## MINUTES

**Attendance:** C. Nielson, Y. Fujimoto, G. Fortier, S. Zacharias

	<p><b>Call to Order</b></p> <p>Meeting called to order at 6:15pm by MAYOR NIELSON</p>
<b>1</b>	<p><b>Meeting Agenda</b></p> <p><b>a. Adoption of Agenda, Additions and /or Amendments</b> <b>C-136/23</b> MOVED BY COUNCILLOR FORTIER to approve the agenda, with no additions or amendments. <b>MOTION CARRIED</b></p> <p><b>b. Approval of Minutes</b> <b>C-137/23</b> MOVED BY COUNCILLOR FUJIMOTO to approve the Minutes of November 21, 2023 Regular Council Meeting <b>MOTION CARRIED</b></p>
<b>2</b>	<p><b>Delegation</b></p>
<b>3</b>	<p><b>Business Arising</b></p> <p><b>a. The Small Community Opportunity Program Update</b></p>
<b>4</b>	<p><b>New Business</b></p> <p><b>a. Policy Review:</b></p> <p>I. Water &amp; Sewer Policy <b>C-138/23</b> MOVED BY MAYOR NIELSON to approve Water &amp; Sewer Policy <b>MOTION CARRIED</b></p> <p>II. Utility Collection Procedure <b>C-139/23</b> MOVED BY COUNCILOR FUJIMOTO to approve Utility Collection Procedure <b>MOTION CARRIED</b></p> <p>III. Utility Shut Off Procedure <b>C-140/23</b> MOVED BY COUNCILOR FORTIER to approve Utility Shut Off Procedure <b>MOTION CARRIED</b></p> <p><b>b. Motions to approve three readings of Bylaw 510-23 Fees &amp; Charges Bylaw to establish and maintain fees and charges for services rendered in and for the Village of Rosemary.</b></p> <p><b>C-141/23</b> MOVED BY COUNCILOR FORTIER to approve first reading of Bylaw 510-23 Fees &amp; Changes Bylaw <b>MOTION CARRIED</b></p>

	<p><b>C-142/23</b> MOVED BY MAYOR NIELSON to approve second reading of Bylaw 510-23 Fees &amp; Changes Bylaw <b>MOTION CARRIED</b></p> <p><b>C-143/23</b> MOVED BY COUNCILOR FUJIMOTO to approve consent for 3<sup>rd</sup> reading of Bylaw 510-23 Fees &amp; Changes Bylaw <b>MOTION CARRIED</b></p> <p><b>C-144/23</b> MOVED BY COUNCILOR FORTIER to approve third reading of Bylaw 510-23 Fees &amp; Changes Bylaw <b>MOTION CARRIED</b></p> <p>c. Motion to approve the 2024 Interim Operating Budget, using the 2023 approved Operating Budget for the Village of Rosemary.</p> <p><b>C-145/23</b> MOVED BY MAYOR NIELSON to approve the 2024 Interim Operating Budget <b>MOTION CARRIED</b></p> <p>d. Motion to appoint the Newell Regional Solid Waste Authority to represent the Village of Rosemary with ARMA (Alberta Recycling Management Authority) for all programs.</p> <p><b>C-146/23</b> MOVED BY COUNCILOR FUJIMOTO to approve the appointment of the Newell Regional Solid Waste Authority to represent the Village of Rosemary with ARMA <b>MOTION CARRIED</b></p>
5	<p><b>Financial Reports</b></p> <p>a. Cheque Listing – November 2023</p> <p><b>C-147/23</b> MOVED BY COUNCILOR FORTIER to approve Cheque Listing as presented. <b>MOTION CARRIED</b></p> <p>b. Financial Summary – November 2023</p> <p><b>C-148/23</b> MOVED BY COUNCILOR FUJIMOTO to approve Financial Reports as presented. <b>MOTION CARRIED</b></p>
6	<p><b>Reports</b></p> <p>a. <b>Public Works Foreman Josh Dyck</b> - Public Works Report</p> <p>b. <b>CAO Sharon Zacharias</b> - CAO Report - Planning Report</p> <p>c. <b>Deputy Mayor Yoko Fujimoto</b> - Newell Foundation - FCSS - Joint Services - IDP Committee</p> <p>d. <b>Mayor CoriAnn Nielson</b> - Rosemary Ag Society - IDP Committee - Brooks Region Tourism - Rosemary Recreation Board - Subdivision &amp; Development Authority (SDA) - Regional Emergency Advisory Committee - PEP -Palliser Economic Partnerships - Mayors &amp; Reeves of SE Alberta</p>

	<p><b>e. Councilor Gerry Fortier</b></p> <ul style="list-style-type: none"> <li>- NRSC</li> <li>- Newell Regional Landfill</li> <li>- Newell 911</li> <li>- Rosemary &amp; District Fire Committee</li> <li>- Rosemary Library Board</li> <li>- Shortgrass Library Board</li> <li>- Subdivision &amp; Development Authority (SDA)</li> </ul> <p><b>C-149/23</b> MOVED BY COUNCILOR FUJIMOTO to approve reports as presented. <span style="float: right;"><b>MOTION CARRIED</b></span></p>
7	<p><b>Confidential Items</b></p>
8	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>a. CPO Report – November 2023</li> <li>b. RCMP</li> <li>c. Other Letters</li> </ul>
9	<p><b>Next Council Meeting &amp; Important Dates</b></p> <ul style="list-style-type: none"> <li>a. Next Council Meeting- January 23 @ 6:00pm (Note this is 4<sup>th</sup> Tuesday)</li> </ul> <p><b>Adjournment</b></p> <p><b>C-150/23</b> MOVED BY MAYOR NIELSON to adjourn the meeting at 8:04pm. <span style="float: right;"><b>MOTION CARRIED</b></span></p>

**MINUTES** of the Regular Council Meeting of December 19, 2023 were **APPROVED** on January 23, 2024.

**Signed:** \_\_\_\_\_

CoriAnn Nielson, Mayor

**Signed:** \_\_\_\_\_

Sharon Zacharias, Chief Administrative Officer