

VILLAGE OF ROSEMARY

REGULAR COUNCIL MEETING

DATE: FEBRUARY 26, 2026 6:00 PM

PLACE: VILLAGE OF ROSEMARY OFFICE

ROSEMARY, ALBERTA

MINUTES

Attendance: Mayor C. Nielson, Deputy Mayor Y. Fujimoto, Councillor K. Shields, CAO S. Zacharias

Guest(s): Nicole Gardner, JMH LLP (6:25-6:45)

	<p>Call to Order Meeting called to order at 6:04pm by Mayor Nielson</p>
1	<p>Meeting Agenda</p> <p>a. Adoption of Agenda, Additions and /or Amendments. C-21/26 MOVED by Councillor Fujimoto to approve the agenda, with no additions or amendments. MOTION CARRIED</p> <p>b. Approval of December 22, 2025, Council Meeting Minutes. C-22/26 MOVED by Councillor Shields to approve the minutes of the January 27, 2026 Council Meeting. MOTION CARRIED</p>
2	<p>Delegation</p> <p>a. 6:25 - Nicole Gardner with JMH & Co – presentation of Draft Audited Financial Statements and Information Return. Motion to accept the statements. C-23/26 MOVED by Mayor Nielson to approve the Draft Audited Financial Statements as presented. MOTION CARRIED 6:45 - Nicole Gardner left the meeting.</p>
3	<p>Business Arising</p>
4	<p>New Business</p> <p>a. Motion to approve first reading of Bylaw #527-26 ATCO Franchise Agreement to renew an agreement with ATCO Gas and Pipelines Ltd and to confer a franchise agreement to deliver natural gas to customers within the Village of Rosemary. C-24/26 MOVED by Councillor Fujimoto to approve the first reading of Bylaw #527-26 ATCO Franchise Agreement to renew an agreement with ATCO Gas and Pipelines Ltd and to confer a franchise agreement to deliver natural gas to customers within the Village of Rosemary. MOTION CARRIED</p> <p>b. Discuss Draft ATCO Gas and Pipelines Ltd Agreement and motion to approve the following:</p> <ul style="list-style-type: none">I. Agreement term (min 10 years, max 20 years)II. Franchise Fee % (currently at 17%)III. Linear property tax will be levied <p>C-25/26 MOVED by Mayor Nielson to approve a 20-year term for the ATCO Gas and Pipelines Ltd Agreement. MOTION CARRIED</p>

	<p>C-26/26 MOVED by Councillor Fujimoto to approve a 25% franchise fee for the ATCO Gas and Pipelines Ltd Agreement. MOTION CARRIED</p> <p>C-27/26 MOVED by Councillor Shields to approve linear property tax be levied for the ATCO Gas and Pipelines Ltd Agreement. MOTION CARRIED</p>
5	<p>Financial Reports</p> <p>a. Cheque Listing – January 2026</p> <p>b. Financial Summary for 2025 C-28/26 MOVED by Councillor Shields to approve the January 2026 Cheque Listing and Financial Summary for January 2026 as presented. MOTION CARRIED</p>
6	<p>Reports</p> <p>a. CAO Sharon Zacharias -CAO Report -Public Works update -Planning Report</p> <p>b. Mayor CoriAnn Nielson -Rosemary Ag Society -Regional Emergency Advisory Committee -Newell Solid Waste Authority -PEP – Palliser Economic Partnership -Mayors & Reeves of SE Alberta -IDP Committee -Subdivision & Development Authority (SDA)</p> <p>c. Deputy Mayor Yoko Fujimoto -Subdivision & Development Authority (SDA) -Grasslands FCSS -Rosemary & District Fire Committee -NRSC -Newell 911</p> <p>d. Councillor Ken Shields -IDP Committee -Brooks Region Tourism -Rosemary Recreation Board -Newell Housing Foundation -Rosemary & District Fire Committee -Rosemary Library Board -Shortgrass Library Board</p> <p>C-29/26 MOVED by Councillor Fujimoto to approve reports as presented. MOTION CARRIED</p> <p>7:45 - Mayor Nielson left the meeting; Deputy Mayor Fujimoto took over the chair and continued the meeting.</p>
7	<p>Confidential Items</p> <p>C-30/26 Motion by Councillor Fujimoto to move into closed session at 7:48pm. MOTION CARRIED</p>

	<p>a. Closed Session – MAG 197 + ATIA s.28 Local Public Body Confidences</p> <p>C-31/25 Motion by Councillor Shields to move out of closed session at 8:07pm. MOTION CARRIED</p>
8	<p>Correspondence</p> <p>a. CPO Report b. RCMP c. Other Letters</p>
9	<p>Next Council Meeting & Important Dates</p> <p>a. Next Council Meeting: March 24 @ 6:00pm b. Set dates for Budget sessions March 12 @ 1:00pm c. Set dates for Strategic Thinking Session – July 21st with Doug Lagore d. March 18 – 20 – Annual CARE Seminar Brooks Heritage Inn (Landfill) e. March 24 – Retreat with Elected Official Emergency Mngt Mtg 12:00-4:30 (Mayor/Deputy) f. May 2026 – Federal Census</p> <p>Adjournment Meeting was adjourned at 8:27pm.</p>

MINUTES of the Regular Council Meeting on February 26, 2026, were APPROVED on March 24, 2026.

Signed: _____
Yoko Fujimoto, Mayor

Signed: _____
Sharon Zacharias, Chief Administrative Officer