

VILLAGE OF ROSEMARY

REGULAR COUNCIL MEETING
DATE: JANUARY 27, 2026 6:00 PM

PLACE: VILLAGE OF ROSEMARY OFFICE
ROSEMARY, ALBERTA

MINUTES

Attendance: Mayor C. Nielson, Deputy Mayor Y. Fujimoto, Councillor K. Shields, CAO S. Zacharias
Guest(s):

	Call to Order Meeting called to order at 6:05pm by Mayor Nielson
1	Meeting Agenda a. Adoption of Agenda, Additions and /or Amendments. C-01/26 MOVED by Councillor Fujimoto to approve the agenda, with no additions or amendments. MOTION CARRIED b. Approval of December 22, 2025, Council Meeting Minutes. C-02/26 MOVED by Councillor Shields to approve the minutes of the December 22, 2025, Council Meeting. MOTION CARRIED
2	Delegation
3	Business Arising
4	New Business a. Motion to approve all readings of Bylaw #524-26 Utility Rate Bylaw for the purpose of setting and collection of water, sewer, garbage, and recycling, and fixing the time and the places where rates are payable. C-03/26 MOVED by Councillor Shields to approve the first reading of Bylaw #524-26 Utility Rate Bylaw for the purpose of setting and collection of water, sewer, garbage, and recycling, and fixing the time and the places where rates are payable. MOTION CARRIED C-04/26 MOVED by Councillor Fujimoto to approve the second reading of Bylaw #524-26 Utility Rate Bylaw for the purpose of setting and collection of water, sewer, garbage, and recycling, and fixing the time and the places where rates are payable. MOTION CARRIED C-05/26 MOVED by Mayor Nielson to approve consent for the third reading of Bylaw #524-26 Utility Rate Bylaw for the purpose of setting and collection of water, sewer, garbage, and recycling, and fixing the time and the places where rates are payable. MOTION CARRIED C-06/26 MOVED by Mayor Nielson to approve the third and final reading of Bylaw #524-26 Utility Rate Bylaw for the purpose of setting and collection of water, sewer, garbage, and recycling, and fixing the time and the places where rates are payable. MOTION CARRIED

b. Motion to approve all readings of Bylaw #525-26 Fees & Charges Bylaw to establish and maintain fees and charges for services rendered in and for the Village of Rosemary.

C-07/26 MOVED by Councillor Shields to approve the first reading of Bylaw #525-26 Fees & Charges Bylaw to establish and maintain fees and charges for services rendered in and for the Village of Rosemary.

MOTION CARRIED

C-08/26 MOVED by Councillor Fujimoto to approve the second reading of Bylaw #525-26 Fees & Charges Bylaw to establish and maintain fees and charges for services rendered in and for the Village of Rosemary.

MOTION CARRIED

C-09/26 MOVED by Mayor Nielson to approve consent for the third reading of #525-26 Fees & Charges Bylaw to establish and maintain fees and charges for services rendered in and for the Village of Rosemary.

MOTION CARRIED

C-10/26 MOVED by Councillor Fujimoto to approve the third and final reading of #525-26 Fees & Charges Bylaw to establish and maintain fees and charges for services rendered in and for the Village of Rosemary.

MOTION CARRIED

c. Motion to approve all readings of Bylaw #526-26 Municipal Borrowing Bylaw for when the Village of Rosemary considers it necessary to borrow certain sums of money for operating expenditures.

C-11/26 MOVED by Mayor Nielson to approve the first reading of #526-26 Municipal Borrowing Bylaw for when the Village of Rosemary considers it necessary to borrow certain sums of money for operating expenditures.

MOTION CARRIED

C-12/26 MOVED by Councillor Shields to approve the second reading of Bylaw #526-26 Municipal Borrowing Bylaw for when the Village of Rosemary

MOTION CARRIED

C-13/26 MOVED by Councillor Fujimoto to approve consent for the third reading of Bylaw #526-26 Municipal Borrowing Bylaw for when the Village of Rosemary

MOTION CARRIED

C-14/26 MOVED by Councillor Shields to approve the third and final reading of Bylaw #526-26 Municipal Borrowing Bylaw for when the Village of Rosemary.

MOTION CARRIED

d. Brooks Newell Region Economic Development (BNRED) discussion & orientation

5 Financial Reports

a. Cheque Listing – December 2025

b. Financial Summary as of December 2025

C-15/26 MOVED by Mayor Nielson to approve the Cheque Listing and Financial Summary as presented.

MOTION CARRIED

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Reports

- a. **CAO Sharon Zacharias**
 - CAO Report
 - Public Works update
 - Planning Report
- b. **Mayor CoriAnn Nielson**
 - Rosemary Ag Society
 - Regional Emergency Advisory Committee
 - Newell Solid Waste Authority
 - PEP – Palliser Economic Partnership
 - Mayors & Reeves of SE Alberta
 - IDP Committee
 - Subdivision & Development Authority (SDA)
- c. **Deputy Mayor Yoko Fujimoto**
 - Subdivision & Development Authority (SDA)
 - Grasslands FCSS
 - Rosemary & District Fire Committee
 - NRSC
 - Newell 911
- d. **Councillor Ken Shields**
 - IDP Committee
 - Brooks Region Tourism
 - Rosemary Recreation Board
 - Newell Housing Foundation
 - Rosemary & District Fire Committee
 - Rosemary Library Board
 - Shortgrass Library Board

C-16/26 MOVED by Councillor Fujimoto to approve reports as presented.

MOTION CARRIED

C-17/26 MOVED by Mayor Nielson to approve the purchase of a water distribution pump for \$32,631, which will be included in the 2026 Capital Budget.

MOTION CARRIED

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Confidential Items

C-18/26 Motion by Councillor Shields to move into closed session at 7:32pm.

MOTION CARRIED

- a. **Closed Session – MAG 197 + ATIA s.29**
- b. **Closed Session – MAG 197 + ATIA s.20**

C-19/25 Motion by Councillor Fujimoto out of closed session at 8:37pm.

MOTION CARRIED

C-20/25 Motion by Mayor Nielson to approve the 2026 wage scale as presented.

MOTION CARRIED

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Correspondence

- a. CPO Report
- b. RCMP
- c. Other Letters

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Next Council Meeting & Important Dates

- a. Next Council Meeting: February 26 @ 6:00pm with Auditor’s presenting 6:45
- b. Office closed on February 19th for Vacations.
- c. Feb 9, 2026 – PEP Fundraiser 3 spots available.
- d. Feb 11, 2026 @ 8:30am BNRED/IAC (Next IAC: June 10 & Nov 10 both starting at 1:00pm.
- e. February 12, 2026- Grasslands School Board & Administration, Councils & CAOs of County of Newell, Bassano, Duchess, and Rosemary, 5:00 p.m.
- f. Set dates for Strategic Thinking Session & Budgeting
- g. March 18 – 20 – Annual CARE Seminar Brooks Heritage Inn (Landfill)
- h. March 24 – Retreat with Elected Official Emg Mngt Mtg 12:00-4:30 (Mayor/Deputy)
- i. AB Muni’s Spring Leader’s Caucus March 26-27 (Convention: Sept 23-25) Edmonton

Adjournment

Meeting was adjourned at 9:13pm.

MINUTES of the Regular Council Meeting on January 27, 2026, were APPROVED on February 26, 2026.

Signed: _____

CoriAnn Nielson, Mayor

Signed: _____

Sharon Zacharias, Chief Administrative Officer