



POLICY GUIDANCE- Bylaw 480/20

This policy serves as a guideline for the levels of service provided by the municipal public works department to permit safe travel on all Village streets with a reasonable degree of caution.

Changing climatic conditions such as continued heavy snow fall, increased drifting due to wind, the influx of a warming chinook, freezing rain or a quick drop in temperature are challenges the managers of the snow and ice control program must face.

Snow and ice removal is mobilized by the public works foreman. The public works foreman provides the supply of an operator available 24 hours a day to respond to the needs of the community.

In the event that the public works foreman is not available to respond to snow and ice removal, the public works foreman will arrange for a replacement worker to be available. If a replacement worker is required, and cannot be arranged, the foreman is to contact the CAO. If the public works foreman requires doing snow and ice removal after scheduled work hours, or a day that is normally off, arrangements can be made with the CAO to compensate the extra hours during the week.

In order to better respond to the needs of the community, the Village accepts calls from the general public regarding snow and ice control. The public works foreman will review the areas of complaints and prioritize the response to each request. Depending on the seriousness of the problem and the availability of resources, the response may be immediate or delayed by hours or days.

The public works department uses a variety of ice control materials for dispensing onto roadways and intersections to assist with traction control, such as sand and salt. The public works foreman maintains an inventory of all ice control materials.

Areas of the municipality are designated by the public works foreman for the disposal of snow and ice from public and private properties. These snow dumps are in the areas that minimize the impact of the accumulated snow and ice on the environment and take advantage of being strategically located to reduce the travel time for snow hauling crews.

Residents are responsible for snow removal of their boulevard and adjacent sidewalks. Snow removed from resident's driveways must be piled/moved on their property, not the street.

Snow removal priorities are outlined as follows:

PRIORITY I

Railway Avenue and Centre Street
Firehall

PRIORITY II

School bus route, if a School Day
School parking lot, if a School Day

PRIORITY III

Truck route
Residential streets
Roseglen Estates (Contracted)
School Parking lot, if not a School Day

PRIORITY IV

Back alleys

Updated: November 21, 2023, [C-130/23](#)

Date: September 13, 2007, [C-178/07](#)